



WISCONSIN RURAL DEVELOPMENT GUARANTEED RURAL HOUSING LOAN APPLICATION PROCESSING CHECKLIST

STANDARD APPLICATIONS

- _____ Form RD 1980-86 (Rev. 10/03), Request for Reservation of Funds
- _____ Form RD 1980-21 (Rev. 1/03), Request for Single Family
- _____ Housing Loan Guarantee w/ Notice To Applicant Regarding
- _____ Privacy Act Information
- _____ Lender's Loan Application with CAIVRS Access Codes
- _____ and Good Faith Estimate
- _____ Residential Mortgage Credit Report (RMCR) or Tri-Merged Infile
- _____ Credit Report
- _____ Form AD-1048 (Rev. 1/92), Certification Regarding Debarment
- _____ (Applicant)
- _____ Verification of Employment and Other Household Income
- _____ with One Recent Paycheck Stub (or Alternative Documentation)
- _____ Uniform Underwriting Transmittal Summary signed by the
- _____ Underwriter (FNMA Form 1008 or equivalent)
- _____ Verification of Deposits, Rent (past 12 months), and Other Liabilities
- _____ Copy of Divorce Decree or Bankruptcy Schedules (as applicable)
- _____ Copy of the Appraisal Report with Clear Photographs
- _____ Copy of the Purchase Agreement and Real Estate Condition
- _____ Report
- _____ Well and Septic Inspection Report (as applicable) with Safe Water
- _____ Test for Bacteria and Nitrates
- _____ Flood Hazard Determination Certification
- _____ Home Buyer Education Completion Certificate (1st time buyers only)

PURCHASE OF AN EXISTING HOME

- _____ Inspection Report (Rev. 01/01/02 or Later)
- _____ Site Survey (as applicable)
- _____ Repair Estimates (as applicable)

PURCHASE OF A NEW HOME - PURCHASE CONTRACT**

_____ Marshall and Swift Cost Approach Appraisal
_____ Certification of Completion by the Appraiser

PURCHASE OF A NEW HOME - CONSTRUCTION CONTRACT**

_____ Marshall and Swift Cost Approach Appraisal
_____ Form RD 400-1 (Rev. 5/00) Equal Opportunity Agreement (Applicant)
_____ Form RD 400-6 (Rev. 4/00) Compliance Statement (Builder)
_____ Form FmHA 1924-6 (Rev. 8/93) Construction Contract or Lender's
_____ Equivalent Form with Equal Opportunity Clause (Applicant & Builder)
_____ Form AD-1048 (Rev. 1/92) Certification Regarding Debarment
_____ (Builder)
_____ Certification of Completion by the Appraiser

PURCHASE OF A NEW MANUFACTURED HOME**

_____ Marshall & Swift Cost Approach Appraisal
_____ Complete URAR with Fannie Mae Form 1004C Addendum
_____ Form RD 400-1 (Rev. 5/00) Equal Opportunity Agreement (Applicant)
_____ Form RD 400-6 (Rev. 4/00) Compliance Statement (Builder)
_____ Form FmHA 1924-6 (Rev. 8/93) Construction Contract or Lender's
_____ Equivalent Form with Equal Opportunity Clause (Applicant & Builder)
_____ Form AD-1048 (Rev. 1/92) Certification Regarding Debarment
_____ (Builder)
_____ Certification of Completion by Appraiser
_____ Rural Development Dealer-Contractor Certification
_____ (Rev. 4-25-01) (Builder, signed at closing)

*** Refer to the Originator's Handbook for information on Agency required plan certifications, construction inspections, and builder's warranty that must be retained in the lender's file.*

Note: You can print your own Rural Development forms by visiting our web site. These forms can be found at: www.rurdev.usda.gov/wi/programs/rhs/grh/handbook/originating/index.htm